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NEWS

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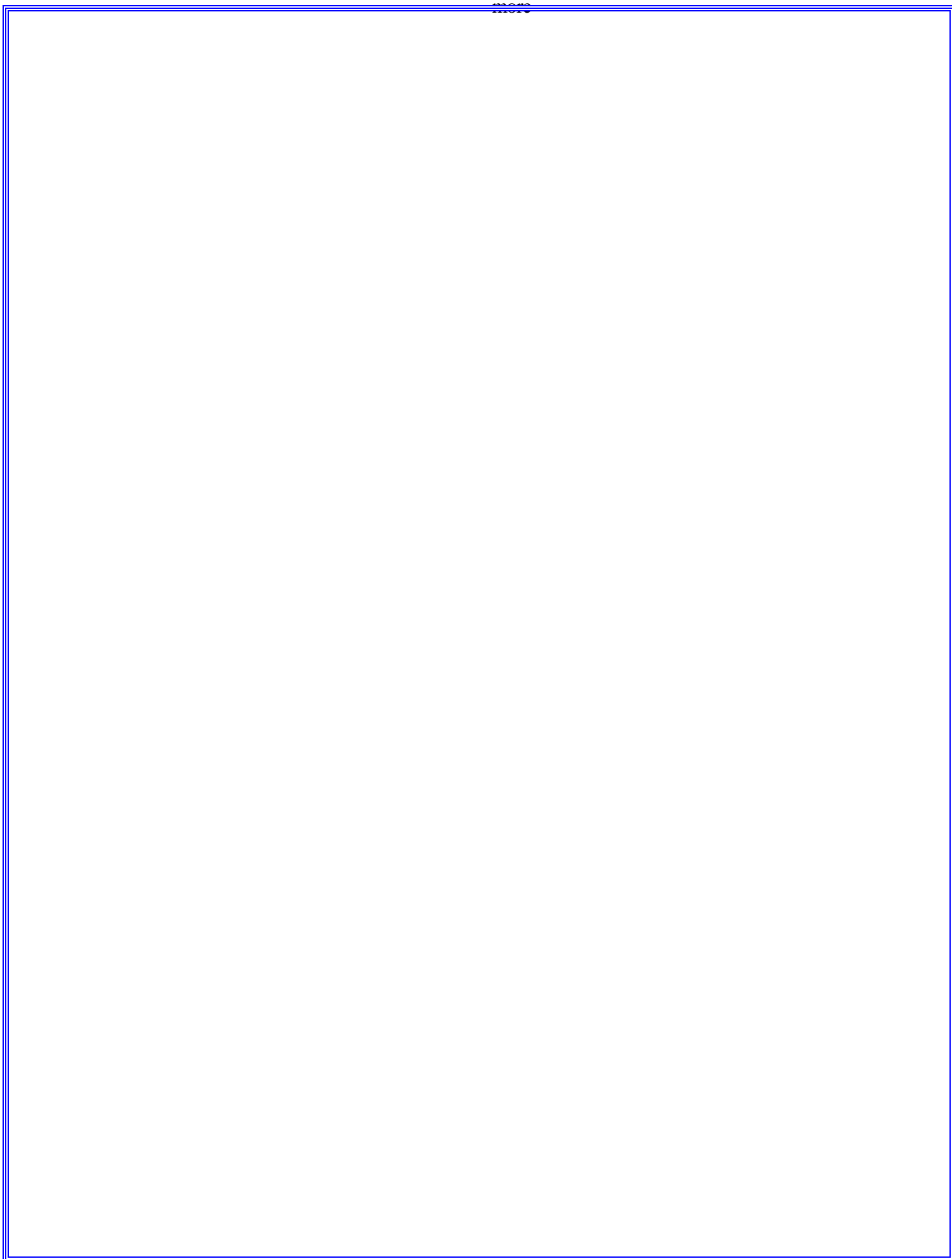
May 17, 2001

CNET Selects Civilian of the Quarter

PENSACOLA, Fla. -- During a recent awards ceremony at training headquarters building on Naval Air Station, Pensacola, Fla., the Chief of Naval Education and Training (CNET) Vice Adm. John W. Craine Jr., honored Patricia D. Geoghagan as the Civilian Employee of the Quarter.

Geoghagan, a program assistant in the office of the Inspector General on the CNET staff, was honored for outstanding work including her contributions toward the CNET Mission Capabilities Assessment (MCA) and Department of Defense/Navy Hotline Complaint programs and administrative support of operating the Inspector General Office. She assisted in the preparation of the Process Advisor (PA) training for 18 participants by preparing copies of the training material, securing a location, setting up the training site, and drafting the critiques for the PA training. Additionally, she served as a PA on two MCAs. Geoghagan also provided the MCA Quality Advisor with administrative support by preparing on-site packages for all the PAs, which contain command documentation as well as formatted disks used for process analysis during the MCA on-site visit. While she is a participant in the Civilian Leadership Development (CLD) program, Geoghagan also serves as a member of the CLD Working Group.

"Sharon has gained extensive recognition as being a pioneer in the government purchase card program," said Mullally. "She extensively tests and analyzes changes to the on-line system for billing and certification of charges and then advises the Navy Supply program manager and the contractor what problems exist and suggests changes. She has been extremely vigilant and dedicated."



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According to Mullally, Higdon has saved the Navy and CNET thousands of dollars in interest charges by spotting and reconciling problems with purchase card accounts before the payment deadline occurs. Her suggested changes and improvements have resulted in a better program and made the system easier to use.

"Sharon is literally the 'Help Desk' for the program, fielding dozens of calls each week from CNET and other Navy commands who rely on her knowledge and expertise," Mullally concluded.

Higdon says she goes the extra mile in her job to help others.

"Mainly it is self gratification in knowing that you are helping others to enhance their performances," explained the San Antonio, Texas, native. "It is self motivation to do the best job possible and earn a reputation throughout Navy training as an individual who can be counted on to provide assistance, not only within CNET, but outside, too. This is very important to me. I do not want other commands to feel they cannot count on CNET for assistance."

The CNET Staff Civilian of the Quarter award is designed to specifically recognize 'highly motivated' people who perform their jobs in highly a satisfactory and exemplary manner. Criteria for nominations and ultimately selection is based on a number of criteria including their performance on the job, their enthusiasm, loyalty, and dedication to the command and their responsibilities within the command.

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